

Democratic Services

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Date: 12 February 2013

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To: The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings

Copy to :

Group Leaders:

Cabinet Members:

Chief Executive and other appropriate officers

Press and Public

Dear Member

Parishes Liaison Meeting: Wednesday, 20th February, 2013

You are invited to attend a meeting of the **Parishes Liaison Meeting**, to be held on **Wednesday, 20th February, 2013 at 6.30 pm** in the **Council Chamber - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely



Ann Swabey
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Ann Swabey who is available by telephoning Bath 01225 394416 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Ann Swabey as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Ann Swabey as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Parishes Liaison Meeting - Wednesday, 20th February, 2013

at 6.30 pm in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

The Chair of Council, Councillor Rob Appleyard will welcome everyone to the meeting.

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as follows:

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted. Arrangements are in place for the safe evacuation of disabled people. The assembly point is outside Kingston Buildings, behind the Abbey.

3. APOLOGIES FOR ABSENCE

4. URGENT BUSINESS AS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared

5. MINUTES OF THE MEETING ON OCTOBER 17TH 2012 (Pages 5 - 10)

To approve the minutes of the previous meeting as an accurate record.

6. PRESENTATION BY THE LEADER OF COUNCIL AND CHIEF EXECUTIVE

The Chief Executive, Jo Farrar and the Leader of Council, Councillor Paul Crossley, will give a joint presentation on the vision and aspirations for the future of Bath & North East Somerset Council.

7. THE IMPLICATIONS OF THE B&NES COUNCIL'S 2013/14 BUDGET

Tim Richens (Divisional Director, Finance) will attend to update the meeting on the Budget and to answer questions.

8. THE B&NES LOCAL DEVELOPMENT FRAMEWORK (Pages 11 - 14)

Briefing notes on the following issues are attached:

- a) The progress of the re-visiting of the Core Strategy
- b) The progress with the Place-making Plans Issues and Options document.
- c) Neighbourhood Plans in North East Somerset
- d) Progress of North East Somerset Conservation Area Appraisals

Simon de Beer (Planning Policy and Environment Manager) and David Trigwell (Divisional Director, Planning and Transport) will attend to answer questions.

9. GYPSIES, TRAVELLERS AND TRAVELLING SHOW PEOPLE SITE ALLOCATIONS DOCUMENT - UPDATE (Pages 15 - 16)

A briefing note is attached. Meghan Rossiter (Senior Planning Officer) will attend to answer questions.

10. COMMUNITY RESILIENCE

Richard Look (Estates manager, Strategic Services Team) and Gregory Stacey (Business Continuity and Emergency Planning Officer) will attend to give a presentation to the meeting and answer questions.

11. THE GREEN DEAL (Pages 17 - 18)

A briefing paper is attached for the meeting to note.

12. UPDATE ON THE IMPROVEMENT OF RURAL BROADBAND PROJECT IN NORTH EAST SOMERSET (Pages 19 - 24)

A briefing paper is attached for the meeting to note.

13. THE PROVISION OF HIGH-SPEED BROADBAND TO RURAL SETTLEMENTS

Councillor David Bland (Englishcombe PC) will give a presentation concerning the provision of high-speed broadband to rural settlements.

14. DATES OF FUTURE MEETINGS

The date of the next meeting will be Wednesday June 19th in the Council Chamber, Keynsham.

The Committee Administrator for this meeting is Ann Swabey who can be contacted on 01225 394416.